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November 11, 2009

To Whom It May Concern:

It is my pleasure to recommend Ms. Emily Zhang to you as a potential employee for a CAD designer position.

Ms. Zhang was employed with DCI Engineers from 2006 through 2009. I was pleased to have worked directly with her during her employment with DCI. She has created structural CAD designs for various projects. The projects she was involved in include concrete, steel, CMU and wood materials. She has prepared structural CAD drawings, shop drawings, site-plans and blueprints for engineers, customers and the city. My colleagues and I consider Ms. Zhang to be an outstanding CAD designer.

Ms. Zhang is a very personable team player and has outstanding work habits. She is punctual, diligent, and dependable. Technically, she has demonstrated a high level of capability. Her design experience with DCI will serve her well in her career development. I believe that she will be able to contribute immediately. Emily will make a great CAD designer.

I am a registered structural engineer with 16 years experience. I am currently service as one of the team leaders with DCI Engineers. Please contact me if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bruce Zhong".

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